

The AI Readiness Guide

A working self-audit for finding out — honestly, before you spend anything — whether AI actually saves your business time, and what governance you need in place before you deploy it.

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01 Why this exists

Most "AI readiness" content online is written to sell you something before you've asked whether you need it. This isn't that. It's the same questions we actually ask before recommending anything to a business — including the honest answer being "not yet, fix this first."

Work through the checklist below with your own numbers. If the answer at the end is "we're not ready," that's a useful, free answer. If it's "we are," you'll know exactly where to start.

02 Part one — will AI actually save you time?

Before governance, before tooling, the first question is simpler: is there real time being lost that AI can plausibly recover? Go through each honestly.

- ☐ Someone on your team spends 3+ hours/week on work that follows a repeatable pattern (data entry, scheduling, first-draft writing, triage, lookups).
- ☐ That work has clear inputs and outputs — you could explain the steps to a new hire in under 10 minutes.
- ☐ Mistakes in that work are currently caught by a human review step, not just hoped to be rare.
- ☐ The volume of that work is growing, or is inconsistent enough that hiring for it doesn't make sense yet.
- ☐ You've tried to delegate or template this work before and it partially worked, but needed constant correction.
- ☐ The people currently doing this work would rather be doing something else with their time.

Scoring: 4+ checked → there's real time to recover, worth a proper look. 2-3 → possible, but worth narrowing to one specific workflow first. 0-1 → AI is not your bottleneck right now, and spending on it would be premature.

03 Part two — governance and risk, before you deploy anything

This is the part most guides skip, because it's less exciting than the productivity pitch. It's also the part that determines whether AI adoption is safe or a liability waiting to surface.

Data

- ☐ You know exactly what customer/business data any AI tool you're considering would have access to.
- ☐ You have a written answer for "where does this data go, and who else can see it?"
- ☐ Sensitive data (health, financial, legal, personal) is excluded or handled under a specific policy, not just trusted to the tool's defaults.

Accountability

- ☐ A named person owns each AI tool in use — not "the team," an actual person.
- ☐ There's a documented process for what happens when the AI gets something wrong (who's told, what's the fix, is a customer ever affected).
- ☐ Staff know which decisions AI is allowed to make unsupervised, and which always need human sign-off.

Compliance

- ☐ You've checked whether your industry has specific AI/data obligations (health, finance, legal, government-adjacent all commonly do).
- ☐ You could show a regulator or a customer, on request, what AI tools you use and why.
- ☐ Your privacy policy and customer-facing terms actually reflect the AI tools you're using — not a generic template from before you started.

If you checked fewer than 6 of these 9, that's your actual starting point — not the productivity tooling, the governance layer underneath it. This is exactly what our AI Governance Scan checks properly, with a written report, not a checklist.

04 How Titanos actually works

We build and operate AI systems for businesses that want the speed without losing control of what the system is doing. Three principles run through everything we build:

Built to be understood, not just used

Every system we hand over comes with a plain answer to "what does this actually do, and what happens if it's wrong." No black boxes you're trusting blind.

Security and governance are not an afterthought

We run the same governance checks internally that we sell externally — data access, accountability, compliance — before anything goes live, not audited in retrospect after a problem.

Infrastructure you own, not rent forever

Where possible, systems run on infrastructure you control, not a black-box SaaS subscription with your business data as the product.

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live products, one governance
standard

24/7

continuous monitoring available

100%

Australian-run, ABN registered

Most businesses adopting AI right now are choosing between "move fast and hope nothing breaks" and "wait until someone else figures it out safely." We think that's a false choice.

Titanos exists to make the second option as fast as the first — real governance and real speed in the same system, not traded off against each other. That's the whole bet: businesses that get both will out-compete the ones that only got one.

If this checklist told you AI could genuinely save real time *and* you scored well on governance readiness — you're further along than most. If it told you there's a gap, that's exactly where we start: [a free security & AI-readiness scan](#), no cost, no obligation.